



Clark County Public Library

201 South Fountain Avenue
Springfield, Ohio 45506

Gift and Donation Record

MEMORIAL/HONOR BOOK PROGRAM

Please take a moment to fill out the following form so that we may have a record of your donation on file, and also so we may send an appropriate acknowledgement.

We appreciate your donation to the Clark County Public Library!

Branch - _____

Date - _____

Amount of Gift - \$ _____

Type of Material Selected

Book _____ Books on Tape _____

Video _____ CD _____ Other _____

Category

Fiction _____ Non-Fiction _____

Children's _____ Other _____

Topic Selection - _____

Is this an Amazon Wish List item? Yes _____ No _____

Item(s) Selected - Title/Author/Price - _____

Name of Donor - _____

Donor's Address - _____

Telephone - _____

In Recognition/Memory (please circle one) of (Bookplate) - _____

Send Recognition/Memorial Letter to - _____

When item is added to collection notify - _____

Date Ordered _____

IND _____

Date Received _____

ORG _____

Order Taken by _____

For Public Relations Use

Acknowledgement/TY Sent _____

Bookplate _____

Recognition/Memorial Letter Sent _____

Record and File _____

Updated 12032024 AP/PR

Main Library & Bookmobile
201 S. Fountain Ave.
Springfield, Ohio 45506

Enon Branch
209 E. Main St.
Enon, Ohio 45323

Houston Branch
5 W. Jamestown St.
S. Charleston, Ohio 45368

Park Branch
1119 Bechtle Ave.
Springfield, Ohio 45504

Southgate Branch
1863 S. Limestone St.
Springfield, Ohio 45505

Tuttle Branch
191 S. Tuttle Rd.
Springfield, Ohio 45505