

CCPL Wireless Printing

For Apple Users

For Apple users - If you are a first time user:

1. Go directly to <https://smartalec.smartalecprint.com/smartalec?id=clarkcountyoh>.
2. Select “First Time User.” Enter your Library Card Number and PIN. Enter your e-mail address. Select “Submit” to create a Smart Alec Print account.
3. Install SmartALEC @ Your Library app from the Apple App Store. (You’ll need your Apple ID and password.)
4. Sign in with your Library Card Number and Pin and accept the library policy.
5. When you’re ready to print, select the Share button. Select Print from the menu. (Don’t select printer. No AirPrint Printers will be available.) Next, pinch outwards on the preview area. This will expand the preview to fill the screen.
6. In the full screen preview mode, tap the Share button. Select the “More” button from the second line. Turn on the SmartAlecPrint app option. Select Done. Next, select the SmartAlecPrint app from the menu. Select “Send.” At this point, any print job you submit to the SmartALEC Printer can be retrieved at the Print Release Station.

For Apple users - If you are a returning user:

1. Open the SmartALEC app.
2. Sign in with your Library Card Number and PIN and accept the library policy.
3. When you’re ready to print, select the Share button. Select Print from the menu. (Don’t select printer. No AirPrint Printers will be available.) Next, pinch outwards on the preview area. This will expand the preview to fill the screen.
4. In the full screen preview mode, tap the Share button. Next, select the SmartAlecPrint app from the menu. Select “Send.” At this point, any print job you submit to the SmartALEC Printer can be retrieved at the Print Release Station.

Uninstalling SmartALEC app from your device:

If you no longer need Library Wireless printing and are ready to uninstall the SmartALEC app from your device. Follow these steps:

Apple Users: Tap and hold down on the “SmartALEC” app on the Home Screen. After a few seconds, the app will wiggle and an “X” will appear in the top right corner of the app. Tap the “X” and select Delete.